

**Strategic Prevention Framework State Incentive Grant
(SPF SIG)
MINUTES
Advisory Council Meeting
Conference Center Room B
May 23, 2006**

WELCOME

Sheriff Mark Frisbie opened the meeting with a welcome and around-the-room introduction. Sheriff Frisbie asked the group to consider meeting every other month, which will facilitate better communication, feedback and recommendations from the State Epidemiology and Outcomes Workgroup (SEOW) and the other workgroups that will be appointed. With no objections, SPF SIG will meet every other month, beginning with the July Meeting and the Executive Committee will meet in the intervening months, Kim Manlove will send out a new schedule.

UPDATES

Staffing Report:

Kim Manlove requested that the council membership review the roster included in the meeting packet, and email him any changes or corrections. Kim also reported that the search for a Project Coordinator is in the final stages. It is his hope that the position will be filled by the 1st of June.

Housekeeping Issues:

Kim encouraged those needing reimbursement for out-of-city travel to pick up the necessary forms on the back table. He also asked the group to leave their name tents and badges with us upon dismissal of the meeting.

SEOW REPORT

Eric Wright, Chair, distributed handouts for the group to follow along as he reported on the activities of the SEOW. Topics of discussion were;

- ❖ Progress on expanding the SEOW membership
- ❖ Data Analysis Logic Model Phases
- ❖ Data Sources that were being examined
- ❖ Priority Data Sets
- ❖ Data Caveats
- ❖ Preliminary Findings
- ❖ Preliminary Priorities

Eric ended his presentation with questions for the Council:

What Resource Allocation Model should be used?

What level of data analytic detail is desired to support the initial prevention priorities?

After considerable discussion, and keeping in mind that time restraints and limited dollars may be of some hindrance, the Council approved the adoption of a hybrid of the highest need model and the highest contributor models.

They further agreed to look at other areas of missing data as needed.

BYLAWS (DRAFT) DISCUSSION

A draft of the SPF SIG Bylaws was included in the meeting packet for discussion. A small workgroup consisting of Cathy Boggs, Rachel Friend, Scott Tittle and Bob Levy agree to review the document and prepare it for approval at the next council meeting in July.

COMMITTEE FORMATION

Data Review Committee: Sheriff Frisbie stated there did not seem to be a compelling reason for the creation of a Data Review Committee. SEOW Chair Wright agreed and the committee was eliminated by acclamation.

Evaluation Committee: Bob Levy, Gary Wright and Jeff Barber agreed to serve.

RFP Committee: It was suggested that the Executive Committee be used in place of this Committee since their purpose seems to be one in the same.

Training and Outreach Committee: Mary Lay, Jeannette Grissom, Paula Parker Sawyer, and Lisa Hutchenson agreed to serve on this Committee. Sonya Cleveland will be consulted to nominate a Indiana Criminal Justice Institute Community Consultant.

MEETING SCHEDULE

The next meeting was rescheduled for July 26th. Mr. Manlove agreed to email everyone in this regard.

ADJOURNMENT

The meeting was adjourned by the Chair.

Respectfully submitted,
Diana Barnett